



# Stadium High School



## Band Handbook

2009 - 2010



# **Stadium Band Handbook 2009-2010**

## **Table of Contents**

- I. Preface
- II. About Us
- III. Philosophy and Objectives
- IV. Qualifications for Membership - Groups
- V. What and When
- VI. Individual Practice
- VII. Importance of Attitude
- VIII. Conflicts with Band
- IX. Four - Year Plan
- X. Attendance Policy
  - A. Excused Absences
  - B. Unexcused Absences
- XI. Chair Tryouts and Challenges
- XII. Grading System
- XIII. Rules and Regulations
- XIV. Classroom Consequences
  - A. Severe Clause
- XV. Special Band Trip Rules
  - A. Bus and General Rules
  - B. Overnight Trip Rules
- XVI. Trip Consequences
- XVII. Concert Procedures and Dress
  - A. Concert Uniform
  - B. Pep Uniform
- XVIII. School Property and Instruments
  - A. Instrument Repair Information
- XIX. Use of Facilities
- XX. Awards and Letters
- XXI. Band Council and Duties
  - A. Elections
- XXII. Section Leaders
- XXIII. Sectionals
- XXIV. Parent Involvement
  - A. Band Boosters
- XXV. Fund Raising
- XXVI. Private Lessons
- Appendix I – Band Letter Check Form
- Appendix II – Handbook Form
- Appendix III – Fundraising Permission Slip
- Appendix IV – Pep Shirt Ordering Form

## Preface

This manual is to serve as an informational tool for students, parents, and other persons interested in the organization and procedures of the Stadium High School Band Program. Both the students and parent(s) should read this handbook, then sign and return the form found in the appendix (your first grade in band!). Keep this handbook and use it, being familiar with its contents will help new members and veterans alike! If you have questions about any info in this handbook please call and ask (571-3079 – Band Office). You may also e-mail me any questions you may have at [dmulkin@tacoma.k12.wa.us](mailto:dmulkin@tacoma.k12.wa.us)  
*When in the best interest of the overall band program, the director shall have authority to amend any policies found in this handbook.*

## About Us

**David Mulkins** - This is Mr. Mulkins' eleventh year teaching band. This will be his eighth year at Stadium High School. For the past seven years the students and Mr. Mulkins have been working to make the Stadium band program one of the best in the state. Stadium Bands, under his direction, have routinely received superior ratings. Stadium bands have also traveled to many exciting places, including Italy, England, Scotland, Washington D.C., New Orleans and many other exciting places. The Stadium Jazz and Concert Bands have won numerous awards and honors. Most recently the Stadium Concert Band was awarded the Band of Distinction award at the Vancouver British Columbia Kiwanis Music Festival. Mr. Mulkins is a graduate from the University of Puget Sound with a Masters in Music Education.

**Michael Jaap** – Mr. Jaap started teaching in college classrooms in the 1980's. In 1996 he brought this teaching experience into K-12 classrooms. Prior to 1996, Mr. Jaap's career spanned the gamut as a musician, from 1<sup>st</sup> call session musician, to touring the world performing and recording with internationally acclaimed artists, to composing for nationally acclaimed films, TV and radio jingles, in tandem with recording and producing artist's. Mr. Jaap came to Stadium in the fall of 2004 after completing his Masters in Music Education from the University of Puget Sound.

## Philosophy & Objectives

Music is a universal language, a pure and unique method of communication. Through music a person can achieve an understanding of beauty and expression. Through music we can make people smile, cry, and laugh. Through music we can reach out and understand other cultures and peoples.

We believe that everyone has an inherent musical talent. Finding that talent and developing it is the objective. We reach this objective by broadening student's musical experiences. Each student shall leave Stadium with an increased appreciation of all types of music, improved musical skills, and a developed understanding of music.

## Qualifications for Membership

In order to become a member of the Stadium High School Band, each student should have some experience on his/her instrument. Each student will audition to determine what group the student should enter. Recommendation of the student's director may be accepted instead of auditions.

### Groups

Concert Band – The top performing group involving advanced instrumental students. This class is for the most advanced and interested students. **Extra rehearsals, individual practice, numerous performances, private lessons, and various trips are required.** Membership is by audition only and balanced instrumentation is a factor in membership selection. All Concert Band members are required to participate in Pep Band unless they are involved in the corresponding sports activity the Pep Band is performing for. Concert Band members must purchase an ASB card!

Symphonic Band – A performing group involving some extra practices and performances. Emphasis is on training the individual students for advanced performance techniques. **Individual practice, extra rehearsals, numerous performances, and various trips are required.** Members are given the same opportunities as Concert Band members, including required participation in the Pep Band and the opportunity to audition for district bands and honor ensembles. Symphonic Band members must purchase an ASB card!

Cadet Band – A performing group for all incoming ninth graders. This class is split into two periods, so many before and after school rehearsals are required to prepare the group for concerts. **Individual practice, extra rehearsals, numerous performances, and various trips are required.** Members are given the same opportunities as Concert Band members, including required participation in the Pep Band and the opportunity to audition for district bands and honor ensembles. Cadet Band members must purchase an ASB card!

Zero Hour Jazz Band A – A small audition only ensemble designed to learn and perform in the jazz idiom. Many public performances should be expected. Emphasis is on jazz style and improvisation. Membership is restricted to specific instruments needed for this genre of music. The Jazz Band A meets four days a week from 6:30 AM until 7:30 AM. Excessive tardiness and unexcused absences will result in removal from the class. Jazz Band A members must purchase an ASB card!

Zero Hour Jazz Band B – Performing Jazz Ensembles available to everyone whom would like to experience jazz first hand. A few public performances are to be expected. Jazz Band B meets four days a week from 6:30 AM until 7:30 AM. Excessive tardiness and unexcused absences will result in removal from the class. Jazz Band B members must purchase an ASB card!

Percussion Techniques A – This class is for the most advanced and interested percussion students. **Extra rehearsals, individual practice, numerous performances, private lessons, and various trips are required.** Membership is by audition only and balanced instrumentation is a factor in membership selection. Open to percussion players 9<sup>th</sup> through 12<sup>th</sup> grade. The focus in this class will be on learning proper techniques on all percussion instruments. We will start the year developing a drum line and then move into

percussion ensembles and rudiments. Percussion Techniques A members must purchase an ASB card!

Percussion Techniques B – Open to percussion players 9<sup>th</sup> through 12<sup>th</sup> grade. A few public performances are to be expected. The focus in this class will be on learning proper techniques on all percussion instruments. We will start the year developing a drum line and then move into percussion ensembles and rudiments. Percussion Techniques B members must purchase an ASB card!

Pep Band – A non-credit performing group active during football and basketball seasons made up of all students from Percussion Techniques, Concert Band, Symphonic Band, and Cadet Band. All students are required to attend the 4 or 5 football games. For Basketball, students will be split into two bands, Blue and Gold, each performing at 5 games. When your band is scheduled to perform at a game you must be present or have found a replacement from the other band. **Pep Band members will need to purchase a marching flip folder and a lyre.**

## **What and When**

September 3<sup>rd</sup> 6:30 AM – Before School Jazz Band B & C Auditions  
September 8<sup>th</sup> 6:00 PM – First Band Booster Meeting – Band Room  
September 10<sup>th</sup> – Band Dress Fitting  
September 16<sup>th</sup> – Top Hat Tux Fitting  
September 11<sup>th</sup> 7:00 PM – Football Game #1 – Stadium vs. Wilson  
September 25<sup>th</sup> 7:00 PM – Football Game #2 – Stadium vs. Foss  
October 2<sup>nd</sup> 7:00 PM – Football Game #3 – Stadium vs. Mt. Tahoma  
October 2<sup>nd</sup> – All-State Audition Deadline  
October 6<sup>th</sup> – 6:00 PM – Possible Jazz Band A Performance for Back to School Night  
October 10<sup>th</sup> TBA – Drumline Gig  
October 13<sup>th</sup> 5:00 PM – Concert Band Evening Rehearsal on Stage  
October 14<sup>th</sup> 7:30 PM – Fall Band Concert (Only Concert Band and Jazz Band A)  
October 17<sup>th</sup> 7:00 PM – Football Game #4 - Stadium vs. South Kitsap  
October 28<sup>th</sup> 5:30 PM – Tacoma Drum-line Challenge – Stadium Gym  
November 10<sup>th</sup> TBA – Veterans Day Assembly (Concert Band Only)  
December 8<sup>th</sup> TBA – Evening Rehearsal on Stage (All Bands)  
December 9<sup>th</sup> 7:30 PM – Winter Band Concert I (Jazz Band B, Cadet and Symphonic)  
December 10<sup>th</sup> 7:30 PM – Winter Band Concert II (Jazz Band A, Concert and Percussion)  
January 8<sup>th</sup> & 9<sup>th</sup> TBA – PLU Honor Band (Selected Students Only)  
January 15<sup>th</sup> TBA – MLK Jr. Assembly – Possible Jazz Band A Performance  
February 2<sup>nd</sup> TBA – Pacific Northwest Band Festival – UW (Concert Band Only)  
February 6<sup>th</sup> All Day – Commencement Bay Region Solo/Ensemble Contest - Stadium  
February 10<sup>th</sup> TBA – Commencement Bay Region Jazz Festival – TCC or Stadium  
February 12<sup>th</sup> – 15<sup>th</sup> – All-State/Northwest Band – Yakima (Selected Students Only)  
March 4<sup>th</sup> – 6<sup>th</sup> TBA – CWU Band Festival – Ellensburg (Concert Band Only)  
March 15<sup>th</sup> TBA – Evening Rehearsal on Stage (All Bands)  
March 16<sup>th</sup> 7:30 PM – Spring Band Concert I (Jazz Band B, Cadet and Symphonic)  
March 17<sup>th</sup> 7:30 PM – Spring Band Concert II (Jazz Band A, Concert and Percussion)  
March 24<sup>th</sup> All Day – Commencement Bay Region Band Festival – Peninsula H.S.  
April 23<sup>rd</sup> & 24<sup>th</sup> – State Solo/Ensemble Contest – Ellensburg (Selected Students Only)  
May 24<sup>th</sup> TBA – Evening Rehearsal in Band Room (All Bands)

May 25<sup>th</sup> 7:30 PM – Final Band Concert at Temple Theater (All Bands)  
May 27<sup>th</sup> TBA – Memorial Day Assembly (All Bands)  
June 14<sup>th</sup> 4:00 PM – Graduation at Tacoma Dome (All Bands)  
Basketball Games – TBA (5 boys and 5 girls games)  
Vancouver, B.C. Kiwanis Music Festival - TBA  
Frontier/Graham-Kapowsin Jazz Festival – TBA  
Auburn Jazz Festival - TBA  
Bates Graduation (Jazz Band A Performance) – TBA  
Everest College Graduation (Jazz Band A Performance) - TBA

## **Individual Practice**

Individual practice is expected and required. Remember...the better you play, the better the entire ensemble plays! Practicing routinely may seem boring, and it is very hard to make yourself play every day, but the benefits will be very apparent when we play as a full group. Individual practice is necessary and should be viewed and encouraged with the same enthusiasm as is homework in other subjects.

The following suggestions are a vital part of receiving a good grade in class, and becoming a better musician!

- Pick a set time each day (or every other day).
- Have a set place to practice.
- Spend a few minutes on tone production (long tones).
- Play a variety of scales at every practice session.
- Take short breaks every 10 to 15 minutes.
- Practice sight-reading.
- Work on technique such as tonguing, slurs, intervals, etc.
- Work on musicianship (listen and be aware of the details).
- Work to increase your endurance (for brass-lip slurs).
- Work to increase your range.
- Set specific goals for yourself.
- Practice all the music, not just the technically difficult parts.
- If you sound good when you practice you are practicing the wrong stuff.
- Practice difficult sections at a slower tempo until correct, then speed up tempo a little until normal performance tempo is reached with accuracy.

*Remember: A few quality minutes of proper rehearsal is better than hours of unstructured playing!*

## **The Importance of Attitude**

The greatest single factor that will determine the success of any individual or organization is attitude. The “right attitude” must be present along with sincerity, concentration, and dedication. Make the most of every rehearsal and performance.

### Attitude

“The longer I live, the more I realize the impact of attitude on life. Attitude, to me, is more important than facts. It is more important than the past, than education, than money, than circumstances, than failures, than successes, than what other people think or say or do. It is more important than appearance, giftedness, or skill. It will make or break a company...a church...a home. The remarkable thing is we have a choice every day regarding the attitude we will embrace for that day. We cannot change our past...we cannot change the fact that people will act in a certain way. We cannot change the inevitable. The only thing we can do is play on the one string we have, and that is our attitude...I am convinced that life is 10% what happens to me and 90% how I react to it. And so it is with you...we are in charge of our Attitudes.”

-Charles Swindoll-

### Conflicts with Band

When a student becomes involved in the band program he/she commits to the entire schedule. Please understand that we try to publish our rehearsal/performance schedule well in advance so that participating students can avoid conflicts. Conflicts between band and other activities or events are the responsibility of the student. When outside activities create hardships concerning band, unless it is a rare and unusual situation that may only happen once, the student would need to consult with us about alternatives that might be possible.

Work is not an excuse for missing any band activity. If a student plans to work during the school year, managers should be notified as to their prior commitment to school activities. When students plan ahead many things are possible. Please mark all commitments on a calendar at home.

### Four - Year Plan

I have worked out a way for students to get all of their classes and requirements and still take band for four years. There are multiple other variations based on this one. If you have questions please call.

<b>REQUIREMENTS</b>	
Language Arts	4 credits / 8 semesters 2 semesters Freshman 2 semesters Sophomore 2 semesters Junior 2 semesters Senior

Mathematics	3 credits / 6 semesters (only 2 credits needed for graduation)
Science	2 credits / 4 semesters
Social Studies	3 credits / 6 semesters 1 semester WA St. History (9 <sup>th</sup> ) 1 semester World Cultures (10 <sup>th</sup> ) 2 semesters U.S. History (11 <sup>th</sup> ) 1 semester World Issues (12 <sup>th</sup> ) 1 semester Civics (12 <sup>th</sup> )
Health & P.E.	2.5 credits / 5 semesters 2 semesters P.E. 2 semesters Health 1 semester either P.E. or Health
Occupational Ed.	1 credit / 2 semesters (keyboarding req.)
Fine Arts	1 credit / 2 semesters (Band)
Electives	7.5 credits / 15 semesters

*Varsity/JV Sport Credit* – If a student participates in a sport at the Varsity or JV level, then she/he may be able to receive a .5 P.E. credit. As soon as the season ends, the student can request a form (see appendix V) from the coach, obtain the necessary signatures, and return it to the counseling center. This credit may only be earned once in a student’s High School career.

*Occupational Ed. Credit* – If a student has an out of school job, they may bring in time sheets of 250 hours or more to get .5 Occupational Ed. Credit. Contact counseling center for more info.

<b><u>Four Year Plan</u></b> (sample)			
<b>9<sup>th</sup> Grade</b>		<b>10<sup>th</sup> Grade</b>	
Semester 1	Semester 2	Semester 1	Semester 2
English	English	English	English
WA St. History	Keyboarding	World Cultures	P.E.
Math	Math	Math	Math
P.E.	P.E.	Science	Science
Foreign Lang.	Foreign Lang.	Foreign Lang.	Foreign Lang.
Band	Band	Band	Band
<b>11<sup>th</sup> Grade</b>		<b>12<sup>th</sup> Grade</b>	
Semester 1	Semester 2	Semester 1	Semester 2
English	English	English	English
U.S. History	U.S. History	World Issues	Civics
Math	Math	Health	Health
Science w/lab	Science w/lab	<i>Elective</i>	<i>Elective</i>
Occupational Ed.	Occupational Ed.	<i>Elective</i>	<i>Elective</i>
Band	Band	Band	Band

## Attendance Policy

(Evening Rehearsals and Performances)

In order for all students to have a successful experience each member should attend all evening rehearsals and performances. This organization can only be successful when it acts as a cohesive team. In intricate musical preparation, one single absence can hold back the entire group.

Absences will be dealt with in the following manner:

<b><u>Excused Absence</u></b>	An absence will be counted as excused if approval is given in advance and the absence falls under school system guidelines for excused absences (such as illness, death in immediate family, or religious holiday). No penalty will occur if this criteria is met. In order to obtain an excused absence, the following criteria must be met by student/parent: <ol style="list-style-type: none"><li>1. Director must be notified more than a week prior when possible. In the unfortunate event of an illness or emergency, please contact the band office (571-3079) as soon as possible.</li><li>2. Request must be approved by director.</li></ol>
<b><u>Unexcused Absence</u></b>	An absence will be counted as unexcused if the absence is not for an excusable reason. If arrangements are made in advance and an unavoidable conflict surfaces, a student is allowed one unexcused absence without penalty. A second unexcused absence from a performance will result in immediate loss of lettering eligibility and a lowering of the student's grade.

*The mere filing of a request does not guarantee an excused absence.* Phone calls must be followed up by the appropriate paperwork. All follow-up is the responsibility of the student/parent.

## Chair Tryouts and Challenges

Chair assignments will be based on tryouts. These tryouts will be held approximately once each semester and will include scales, prepared selections, and sight-readings.

Each player has the right to challenge players ahead of him/her. Music used must be approved by the director. Students must play the challenge no sooner than three days after the challenge has been issued. Students may challenge only one chair up at each challenge. The proper form should be obtained from the band director and filled out. The band director has the option to determine the amount of times a student may challenge during each grading period.

If a person challenges the player ahead of them, and at the same time is challenged by the person below them, the higher of the two challenges will be heard first. If they earn the higher chair, the lower challenge is cancelled.

Changes in chair position cannot be made less than one week prior to any scheduled performance without specific approval of the director.

*Remember that challenges improve everyone. Therefore, there are no losers.*

## **Grading System**

Being a vital member of the band involves a great deal of responsibility—to the band as a group, and to each of the individuals who make up that group. Attitude and enthusiasm are integral to the ability to perform. Willingness to practice outside of band is also extremely important, as well as essential. Remember that in a class such as band, your behavior and performance affects everyone around you. You not only depend on others in the band, they depend on you as well.

Everyone takes band expecting to receive an “A.” Our grading policy makes it possible for everyone to earn an “A,” as long as you fulfill the below requirements.

**Assignments:** Students will be required to:

- ✓ Complete written assignments on time.
- ✓ Complete playing assignments on time.
- ✓ Attend all concerts, performances, and evening rehearsals.
- ✓ Attend the required number of Pep Band games.
- ✓ Attend scheduled sectionals.

**Grading:** Each student will be able to earn 1000 over the course of the semester (grading sections will be averaged to find point values). The point breakdown is as follows:

- ✓ 5 points for each written test for a total of 30 points (only the top five scores will be kept).
- ✓ 25 points for each playing test for a total of 150 points (only the top six scores will be kept).
- ✓ 50 points for each concert or performance for a total of 200 points (only four will count).
- ✓ 15 points for each pep band game for a total of 150 points (only ten games will count, others will count as extra credit).
- ✓ 15 points for each sectional attended for a total of 120 points (only eight sectionals will count, others will count as extra credit).
- ✓ 10 points for participation each week for a total of 350 points (points will be taken away for excessive talking or cell phone use).

### **Final Grade Point Values:**

800 - 1000 = A  
600 - 799 = B  
400 - 599 = C  
200 - 399 = D  
0 - 199 = F

**There are many ways to ADD points to a student’s grade: (extra credit limited to 150 points)**

- ✓ Additional attendance at Pep Band games and sectionals.
- ✓ Attendance at concerts or programs such as the Tacoma or Seattle Symphony, concert

bands, popular music concerts, school music programs other than those you are part of, etc... (Program or ticket stub needs to be produced with parent signature) -10 points per concert (limit 3 concerts).

- ✓ Private lessons (with a note from your teacher) - 30 points (needs to take at least five lessons a semester).
- ✓ Participation in community or church musical activities (note from parent or director) - Range from 5-20 points.
- ✓ Participation in solo and ensemble contest - 25 points for solo, 10 points for ensemble (limit one ensemble for points).

**There are many ways to lose points from a student's grade:**

- ✓ Not having materials (pencils, music, instrument, reeds, lyre, flip folder, etc...) will result in a loss of 5 points for every infraction.
- ✓ Any unexcused absence from rehearsal or sectional will result in a loss of 15 points for every infraction.
- ✓ Excessive talking and cell phone use.

*An unexcused absence from a performance will result in a failing grade for that semester. Records will be kept with a system of checks on a daily basis.*

## Rules and Regulations

Because of the nature of the organization, band discipline must be strict. Band students and parents must be willing to accept the ideals, principles, and rules of the group.

1. Band members are expected to adhere to the policies of the school and the band. Use of alcohol, tobacco, or drugs is strictly prohibited! Violations of this rule will result in immediate suspension from the band and full punishment from school officials.
2. RESPECT! Respect others, self, property, and me!
3. Percussion instruments are to be played only by percussionists! Infractions will be dealt with harshly.
4. Early is on time, on time is late, and late is unacceptable! Tardiness will not be tolerated.
5. Horseplay will not be tolerated in the band room.
6. Band members must not chew gum during practices, sectionals, or concerts.
7. No food or drinks (except water) shall be allowed in the band room.
8. Members must ride to and from all events with the band. Exceptions can be made only by the director in advance. Written permission must be provided by the parents. Students may be released to the parents at the end of a performance, but to no one else.
9. Public Displays of Affection (PDA) is not permitted while participating in any band event or function. No unreasonable PDA at any other time. This includes bus trips.
10. Take suggestions and criticism from fellow band members regardless of their number of years in band. Everyone makes mistakes, even me! Suggestions and criticism should be made in a respectable manner!
11. The telephone in the band office is for business purposes only. It will be available for students to call home after trips and evening rehearsals.
12. There should be no excessive talking during rehearsals.

13. No student should leave valuable items or personal belongings in the band room area unattended. Stadium High School will not be responsible for your negligence.
14. All band members are expected to treat section leaders and officers with respect. If there is a problem, notify the director.
15. Foul language and profanity are unacceptable behavior.
16. Students should respect the bands from other schools and be supportive of their performances.
17. Band members of Stadium High School will always be expected to maintain an attitude of professionalism and pride at all times.

## **Classroom Consequences**

Infractions in the above listed rules can result in the following consequences:

**1st Offense:** Conference - teacher and student.

**2nd Offense:** Telephone call to parents and conference with teacher.

**3rd Offense:** Telephone call to parents, Detention.

**4th Offense:** Conference with parents, student, and teacher, detention.

**5th Offense:** Referral of situation to principal.

### **Severe Clause**

*Depending upon the severity of the situation, some steps will be skipped!  
The director reserves the right to send a student to the office if disruptive or inappropriate behavior warrants it.*

## **Special Band Trip Rules**

### **Bus and General Rules**

1. Members of the Stadium High School Band are expected to represent our school and community in the most positive manner possible at all times.
2. All Tacoma School District, Stadium High School, and Stadium Band policies and rules are in affect for all school approved trips and activities.
3. Adult chaperones are to be treated with the utmost respect at all times!
4. Put trash in the trash. Clean up after yourself.
5. There must be silence while the chaperones check roll at each stop.
6. Music players (MP3, CD, etc...) should only be played with earphones or permission of all those around.
7. The bus driver has the right to set rules as needed.
8. Each trip will have an itinerary and special instructions. These will be given to students and parents prior to each trip.
9. When the lights go out there must be silence on each bus. Please respect other's rights to sleep or rest quietly.

10. Keep a minimum noise level on the bus. No yelling, singing, sitting on arms of the seats, or walking up and down the aisles while the bus is in motion.

### **Overnight Trip Rules**

1. Conduct violations of deliberate disobedience of a director's instructions, or school district rules, will result in the immediate removal from the trip of the involved student(s) and their return to their parents as soon as possible. The student's parents will be responsible for any and all costs incurred for the return trip of the student(s).
2. Bus and room assignments will be maintained throughout the trip.
3. No girls are to be in boy's rooms, as well as no boys are to be in girls' rooms, at any time. First offenses will result in removal from the trip and return home.
4. Motel rooms are to be locked at all times when you are not occupying them. Never leave money or valuables in your room such as instruments, radios, cameras, etc.
5. All scheduled events must be strictly attended by everyone. Please be flexible.
6. When rooms are in use during free time, all doors are to remain open.
7. During lights-out time all student motel room doors are to remain completely closed. If students are found outside their rooms or open their door they will be sent home on the first offense. No excuses accepted!
8. When traveling without a chaperone, students must stay in groups of four (4) at a minimum. If you are observed by a chaperone not following this rule the student(s) will be assigned a chaperone for the rest of the day. This rule is purely for your safety.

### **Trip Consequences**

*Unless otherwise specified, on trips you will receive one warning and then will be sent home at your parents expense!*

### **Concert Procedures and Dress**

On the day of a Stadium Band concert, students will be expected to assist in the transport of percussion equipment, chairs, and stands to and from the performance site. Transport and set-up of equipment will normally occur immediately following school two days before the concert. Break-down and transport of equipment to its original location will normally occur immediately following the concert. Percussionists are required to be present during the moving of percussion instruments to and from the concert location. It is part of your responsibility as a percussionist. Student arrival times and warm-up locations will vary due to concert time and location. Students are required to stay for the whole concert. When you are not performing you are expected to be in the concert hall listening attentively. You learn more than you could ever imagine just from listening. During concerts all behavior should be impeccable. All I wish to hear from parents and administrators are comments about the performance not the behavior.

#### **Concert Uniform:**

**Boys:** Tux shirt, tux coat, black bow tie, black vest, black dress shoes or tux shoes, and black tux pants. **If it looks like a tux, it's a tux!** If the purchase of one or all of the above is a problem, please contact me and we will make it work.

**Girls:** There is a required dress for girls. More info will be coming.

*If you show up out of uniform or with non-natural hair coloration you will be sent home!*

### **Pep Band/Marching Uniform:**

All students will be responsible for purchasing a pep band t-shirt and/or sweatshirt (please contact me if this is a problem). This is the required uniform for all pep and marching events including assemblies. Make sure that you wear it over other clothes. There is an order form included in the appendices.

## **School Property and Instruments**

**Music:** Each student must maintain music in good condition (clean and untorn). Music which is lost or returned in poor condition will be replaced at the students expense. Music may only be written on with pencils, not pens. See librarians for any problems concerning music, or when additional copies are needed.

**Instruments:** Each student who uses a school-owned instrument is completely responsible for the care of that instrument or piece of equipment. Lost or damaged items shall be replaced or repaired at the student's expense. Before school-owned instruments are checked out, a check-out form must be filled out and filed with the director. Students must return any item(s) checked out upon request. There is a \$45 dollar per semester fee for using school instruments.

### **Instrument Repair Information** (School-owned instruments)

1. Instruments owned by Tacoma Public Schools will be assessed a fee of \$45 per semester. This money will be used to make repairs and maintain instruments. Checks should be made out to Stadium High School Band.
2. Instruments are signed out to individual students (or may be shared depending on the number of students vs. instruments owned) for use during the year and in some cases over the summer, for an additional \$45.
3. School instruments require regular maintenance and upkeep. Funds for the maintenance of school-owned instruments will be handled out of the school band budget.
4. "Accidental" damage is the responsibility of the individual student/parent.
5. Before any school instrument is taken to the shop, it must be cleared by the director. If the instrument is taken in for repairs without the knowledge of the director, then the family will be responsible for paying the full cost of the repair.

## **Use of Facilities**

The use of band facilities before, after, and during school is a privilege. Students who abuse the facilities and its contents will be disciplined accordingly. Any abuse or damage will be considered vandalism.

The following rules are in effect for the entire band area:

1. Only band students are permitted inside the facility except for business with the director.
2. No playing around or horseplay.
3. No food, drinks (except water), or gum are allowed in the band facility at any time.
4. All equipment, including instruments, auxiliary items, percussion items, etc., are off limits without the express permission of the director.
5. No storing personal items such as books, clothing, lunches, etc., will be allowed. The band room is not a locker. The band will not be responsible for such items.

**Practice Rooms:** These rooms are to be used for practice or private study only. Keep room neat with chairs, stands, etc., returned to their proper place. Use of the practice rooms is with the permission of the director only.

**Instrument Lockers:** Instruments will be taken out when needed and returned promptly after use. Books, clothes, shoes, etc., will not be allowed in this area. Do not leave your lock unlocked, it will disappear.

**Band Office:** This area is private and is not to be entered by any students unless the director is present. All students should keep in mind that this is a place of business, not a lounge.

**Band Library:** The library is private and is to be used only by the library staff. Students are not allowed to copy their own music without permission of the director. Materials may be checked out only through the librarians.

## **Awards and Letters**

**Stadium High School Band Lettering Policy** – In order to receive a letter in band, members must earn 45 points (Concert Band – 60 points), including all possible points for concert performance in Category I.

### **Category I**

*Concert Performance* – Concert Band – four concerts / 8 points

Other Bands – three concerts / 6 points

*Pep Band (2 points / game)* – 9 pep band dates will be required

### **Category II**

*Solo / Ensemble Participation* – Solo – 8 points (only one)

Ensemble – 4 points (maximum of 2)

*0 Hour Jazz Band* – 5 points

*Sectionals (Concert Band)* – 15 points

*Private Lessons* – 15 points

*All-State / All-Northwest / Honor Band Try-outs* – 15 points

### **Category III**

*Concert attendance outside of Stadium High School* – Must be at the collegiate or professional level in the instrumental music field. Must turn in a program for verification. Popular music concerts are not acceptable for consideration, please don't ask. – 1 point per concert / maximum of 5.

### **Band Council and Duties**

Band Council will meet at a prearranged time (to be decided by the current band council) once a month. The following positions will be elected by the students at the end of the year:

#### **President (must be a senior):**

- ✓ Is the presiding officer of band council.
- ✓ Serves as the official representative to Stadium's President's Council.
- ✓ Chairs the executive committee.
- ✓ Responsible for scheduling and running the meetings.
- ✓ Responsible for agenda.
- ✓ Communications helper.

#### **Vice-President (must be a senior):**

- ✓ Serves as the president if the president is absent.
- ✓ Serves on the executive committee.
- ✓ In charge of lettering (keeping track of point totals).
- ✓ Communications helper.

#### **Secretary (sophomore/junior/senior):**

- ✓ Keeps an accurate record of all meetings of the band council.
- ✓ Responsible for music program printing.
- ✓ Serves on the executive committee.
- ✓ Responsible for web-page.

#### **Treasurer (sophomore/junior/senior):**

- ✓ Keeps an accurate record of the bands finances.
- ✓ Makes deposits into the ASB account or the booster club account.
- ✓ Serves on the executive committee.
- ✓ Helps with paperwork.

#### **Equipment Managers (sophomore/junior/senior):**

- ✓ Keeps an accurate record of school property and instruments.
- ✓ Is responsible for assigning tasks for pre-concert set-up and for trips.
- ✓ Serves on the executive committee.

#### **Librarians (sophomore/junior/senior):**

- ✓ Organizes the music, files the music, and passes out the music during rehearsals.
- ✓ Copies music needed.
- ✓ Keeps an accurate record of the music library.

- ✓ Serves on the executive committee.

**Class Representatives (one from each class):**

- ✓ Serves as the voice on the executive committee for the class which they represent.

### **Elections**

Elections for officers shall be held when a position becomes available by an officer resigning, or the term of an officer expiring after the final meeting of a school year. If an officer drops band then their office may be filled with a special election.

A simple majority of the members must be present to conduct elections, and must vote for a candidate in order for the candidate to be elected to the office they have been nominated for.

### **Section Leaders**

The first chair player in each section is the designated section leader. The section leader is responsible for their section. If the director is not able to be at a sectional then the section leader is responsible for running the rehearsal. The section leader is responsible for taking roll of their section and is responsible for helping to keep their section on task and paying attention. There will be special guest section coaches from time to time. Please be respectful and attentive.

### **Sectionals**

Sectionals are important to the success and continued growth of the Stadium Band program. Sectionals will be decided on a later date by individual sections. They will take place once every week. There will often times be special guest section leaders who will come in and work with individual sections and with the band.

### **Parent Involvement**

Parent involvement is crucial to the success of any program. Parent volunteers are welcome and needed. If you wish to help we can put you to work running fundraisers, filling out paperwork, inventorying items or music, organizing events or trips, or even as a class room helper.

### **Stadium High School Band Boosters**

Six years ago parents of band members at Stadium High School started the Band Boosters. These parents have consistently rendered invaluable financial aid and parental backing to all the band activities. The success of the band is due, in large part, to the active participation of the band parents. Some of the objectives of the Band Parents Booster Club are:

- To maintain an enthusiastic interest in all phases of the band department at Stadium High School.

- To cooperate with those in charge of the instrumental department and the School Board to the end that this department be brought to and kept at the highest possible degree of efficiency.
- To develop a closer relationship between parents and the school, fostering the musical interests and education of the children, and stimulating the knowledge, performance and appreciation of finer music.
- To assist in the purchase of uniforms, instruments and other equipment not regularly provided for in the school budget.
- To augment or encourage educational trips, scholarship programs, or concerts that are approved or sanctioned by the school.
- To aid in chaperoning on band trips.
- To attend booster meetings and to participate in all band related functions.
- To work on various fundraisers and provide labor when needed.

If you are interested in becoming a Band Boosters member, please call me or send me an e-mail! We would appreciate your help and input!

### **Fund Raising**

Fundraisers are a necessity due to the extensive trips and activities that the Stadium Band participates in, and the overall expensive nature of playing an instrument. Fundraisers are entirely voluntary. Fundraising materials and information will be passed out at a later date. There is a fundraising permission slip attached in the appendixes. Please fill out and return to me by Friday. This is by no means a contract. You reserve the right to participate in only the fundraisers you want too. For every fundraiser not listed on the form, a permission slip will need to be collected.

## Private Lessons

In order for a student to reach his or her maximum potential private lessons are a must. A list of local private lesson teachers is printed below:

### FLUTE

Jeannie Hill (253) 588-0470 - NW flute Collegium  
Tammy Reder-Gagliardi - (253) 471-7812  
Steve Franzke (253) 627-4322  
Tracy Knoop - (253) 853-4290  
Pam Ryker - (253) 752-2135  
Jacqueline Arent (253) 503-1227  
Tom Carroll (253) 761-9137  
Kristen Murphy (253) 756-3575 - Director, UPS  
Community Music  
Theresa Mizukami-Hall (253) 922-2078  
Pam Nibblett (253) 582-0948 - Plays in Tacoma  
Opera and Tacoma Concert Band  
Robin Griffin (253) 272-1464  
Shannon Halloway (253) 752-3253  
Erica Coutsouridis (253) 861-3319  
Courtland Richardson (253) 272-0810  
Roxane Hreha (253) 759-1964

### OBOE

Noelle Burns – (253) 249-8858  
Gail Perstein (253) 752-2147  
Shannon Spicciati (253) 529-2559  
Alyssa Arnold (253) 572-1826  
Lisa Hogeberg (call Ted Brown Music)  
Elizabeth Hollingsworth [ehollingsworth@ups.edu](mailto:ehollingsworth@ups.edu)

### BASSOON

Liz Paterson (253) 383-6381 - Plays in Tacoma  
Symphony  
David Cripe (253) 538-0924 - Band Director,  
Truman MS

### CLARINET

Cindy Renander [cindy@renander.com](mailto:cindy@renander.com)  
– (253) 627-2800  
Tracy Knoop - (253) 853-4290  
Ruben Watson (253) 272-2149  
Tom Carroll (253) 761-9137  
Holly Cleveland (253) 835-1062

### SAXOPHONE

Tracy Knoop - (253) 853-4290  
Kareem Kandi (253) 307-4057  
Fred Winkler - UPS Saxophone Instructor  
Tom Carroll (253) 761-9137

### TRUMPET

Judson Scott - UPS trumpet instructor  
John Falskow – (253) 627-2800  
Lance Buller (253) 752-6476  
Randy Heyd (253) 222-1646  
Paul Bain (253) 435-0833  
John Wells (253) 377-1435  
David Mulkins (253) 571-3079

### FRENCH HORN

Tracy Cripe (253) 538-0924  
Liz Ward - call Mr. Mulkins for number

### TROMBONE

Eric Stevens (253) 539-4060  
Lance Buller (253) 752-6476  
Ryan Schultz (253) 879-1500 ext. 9454  
Kellyn Haley (253) 332-8891

### Euphonium

Ryan Schultz (253) 879-1500 ext. 9454  
Kellyn Haley (253) 332-8891

### Tuba

Ryan Schultz (253) 879-1500 ext. 9454

### PERCUSSION

Amy Putnam (253) 661-5715 - Percussion instructor  
at UPS  
Garey Williams (360) 633-6036 - Teaches at Ted  
Brown Music  
Bill Marsh (253) 228-3370 - Teaches at Ted Brown  
Music  
Eric Stevens (253) 539-4060  
Dylan Dearing (253) 228-1152

### BASS

Osama Afifi (253) 229-1058

### Piano

Michael Jaap (253) 223-5299

### Improvisation

Michael Jaap (253) 223-5299  
Tracy Knoop - (253) 853-4290  
Kareem Kandi (253) 307-4057

## Band Letter Check-Off Form

### Category I – Concert and Pep Band Attendance/Participation

<i>October 29<sup>th</sup> Concert (2 Points)</i>	
<i>December Concert (2 Points)</i>	
<i>March Concert (2 Points)</i>	
<i>May Concert (2 Points)</i>	
<i>Football Game #1 (2 Points)</i>	
<i>Football Game #2 (2 Points)</i>	
<i>Football Game #3 (2 Points)</i>	
<i>Football Game #4 (2 Points)</i>	
<i>Football Game #5 (2 Points)</i>	
<i>Basketball Game #1 (2 Points)</i>	
<i>Basketball Game #2 (2 Points)</i>	
<i>Basketball Game #3 (2 Points)</i>	
<i>Basketball Game #4 (2 Points)</i>	
<i>Basketball Game #5 (2 Points)</i>	
<i>Extra Pep Band Participation (2 Points – Limit 4 Points)</i>	

### Category II – Additional Performance/Rehearsal Participation

<i>Solo/Ensemble – Solo (8 Points – Limit 1 Solo) Ensemble (4 Points – Limit 2 Ensembles)</i>	
<i>0 Hour Jazz Band (8 Points)</i>	
<i>Concert Band Sectionals (15 Points – Must Have Good Attendance)</i>	
<i>Private Lessons (15 Points – Teacher Must Sign)</i>	
<i>All-State/All-Northwest Honor Band Try-Outs (15 Points)</i>	

### Category III – Concert Attendance Outside of Stadium

<i>Must be at the collegiate or professional level in the instrumental music field. Must turn in a program for verification (attach to this form). Popular music concerts are not acceptable for consideration, please don't ask. (1 point per concert / maximum of 5)</i>	
--	--

**Total Points Needed – 45 (Concert Band 60)**

<b><i>Total Points</i></b>	
----------------------------	--

## **Handbook Form**

By signing and returning the below form you signify that you understand the information herein contained in the Stadium Band Handbook, and that you will comply with all information contained within.

*This form is due to the director no later than Friday, September 11<sup>th</sup>.  
It is your first grade in band!*

Parent/Guardian Name (Please Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Parent/Guardian E-Mail Address \_\_\_\_\_

Student Name (Please Print) \_\_\_\_\_

Student Signature \_\_\_\_\_

Student E-Mail Address \_\_\_\_\_

# PARENTAL PERMISSION FOR FUNDRAISING

Date: \_\_\_\_\_

School: \_\_\_\_\_

Dear Parent:

The Stadium Band is planning to do the following fundraisers to support activities throughout the year: Entertainment Books, Final Concert Ticket Sales. Certain guidelines are necessary and I ask that you read this carefully and review it with your son or daughter before the sale begins. **Even if this form is signed and on file, you still have the right to not have your child participate.**

1. Your student will have total responsibility for the product. If it is lost or stolen, he or she will be obligated to pay that amount.
2. Merchandise should never be left in lockers or unattended in classrooms.
3. It is not necessary for a student to carry boxes of merchandise with them during the school day. It is suggested that students pick up the product from me towards the end of the school day.
4. It is also recommended that the student carefully count all merchandise that is checked out to them prior to signing for the product.
5. Full credit will be given to the student for any unopened merchandise returned to me by completion of the sale.
6. Either merchandise checked out to the student or the appropriate amount of money must be returned to me by the end of the sale.
7. Money collected should be turned in exactly as collected. Please do not deposit to a personal account and write a check for the total amount.

Thank you,

David Mulkins  
-----

I have read the above sale guidelines and agree to allow my son/daughter to participate in fundraisers.

\_\_\_\_\_  
Parent Name (Please Print)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## Pep Band Shirt Order Form

Once again we will be wearing shirts and sweatshirts for our pep band uniform. You will need it for both football and basketball season. Please fill out the following order form. Please remember that this is a required uniform. We will be selling the following sizes; Adult: Small, Medium, Large, X-Large, XX-Large. Youth: Large, X-Large.

### **Pep T – Shirt**

Number of shirts \_\_\_\_\_ @ \$10.00 = \_\_\_\_\_

Size \_\_\_\_\_

### **Pep Hooded Sweatshirts**

Number of Sweatshirts \_\_\_\_\_ @ \$28.00 = \_\_\_\_\_

Size \_\_\_\_\_

Total amount included \_\_\_\_\_

Student Name (Please Print) \_\_\_\_\_